

EXPENSE REPORT

For Office Use Only

PAY PERIOD FROM: 2018-02-01 TO: 2018-02-28

EMPLOYEE INFORMATION:

NAME Rose Bonertz POSITION Admin SSN _____
 DEPARTMENT _____ MANAGER Brett Wuth EMPLOYEE ID _____

Date	Account	Description	Hotel	Transport	Fuel	Meals	Phone	Entertainment	Misc.	Total
2018-02-28		Postage Stamps								\$92.35
										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
Total				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$92.35

SUBTOTAL	\$92.35
ADVANCES	\$0.00
TOTAL	\$92.35

APPROVED: _____

NOTES: _____

entered.

Canada Post / Postes Canada
 PINCHER CREEK
 998 East Ave
 PINCHER CREEK, AB T0K1W0
 GST/TPS#: 119321495

2018/02/28 10:55:33 brandi
 CC/CC577405 W/G2 TR1830136

G 5% 1@85.00 \$85.00
 P2014 COIL OF 100

G 5% 1@2.95 \$2.95
 Ltr other

Actual Weight 0.121kg
 To K1A0L5

SUBTL \$87.95
 GST \$4.40
 TOTAL \$92.35

Debit Card \$92.35
 Card Number

*****7406

CHG, DUE \$0.00
 RND, CHG. \$0.00

Receipt required for all returns.

Tell us how we did today.
 Complete the survey at
 www.canadapost.ipsosinteractive.com
 or text SURVEY to 55555
 and enter to WIN one of two
 \$250 Prepaid Visa Cards.
 (Standard message and data
 rates would apply for text
 message)



WWW.CANADAPOST.CA / WWW.POSTESCANADA.CA

Canada Post / Postes Canada
 PINCHER CREEK
 998 East Ave
 PINCHER CREEK, AB T0K1W0
 GST/TPS#: 119321495

2018/02/28 10:55:20 brandi
 CC/CC577405 W/G2 TR1830136

TRANSACTION RECORD

Total Purchase \$92.35CAD

00 APPROVED-THANK YOU

Card # *****7406 C Savings
 Account 18/02/28/11:04:55 Debit

Merchant ID# 20441121
 A0000002771010 Interac
 TCC 124
 Term Id CPH057740502
 Invoice 183013601
 Auth # 130455
 RRN 001001908

Retain this copy for your records.
 Customer Copy/Copie du client