

QB 2020-01-08

Westwind Interiors

Box 2818

Pincher Creek AB T0K 1W0

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GST/HST Registration No.: 898786488

INVOICE**INVOICE TO**

Pincher Creek Search and

Rescue

Box 1705

Pincher Creek Alberta T0K

1W0

INVOICE # 1155**DATE** 22-10-2019**DUE DATE** 22-10-2019**TERMS** Due on receipt

DESCRIPTION	QTY	RATE	AMOUNT	TAX
RiverRock:Administration Administration September 1-15, 2019	23.50	25.00	587.50	GST
RiverRock:Printing/Office Expenses Printing September 1-15, 2019	150	0.08	12.00	GST
RiverRock:Administration Administration September 15 - October 15, 2019	42	25.00	1,050.00	GST
RiverRock:Printing/Office Expenses Printing September 15-October 15, 2019	116	0.08	9.28	GST

SUBTOTAL	1,658.78
GST @ 5%	82.94
TOTAL	1,741.72
BALANCE DUE	\$1,741.72

TAX SUMMARY

RATE	TAX	NET
GST @ 5%	82.94	1,658.78

Date	Time	Description	Duties/Notes	Total Hours	
2019-09-18	2	Board	Casino Report	Amount for Hrs	42
2019-09-18	0.5	Secretary	email, mail	\$1,050.00	
2019-09-18	0.5	Secretary	scanning	Pages of Printing	116
2019-09-18	0.5	Board	OFC follow up	Print Bill	\$9.28
2019-09-19	0.75	Board	OFC follow up	Total Billable	\$1,112.24
2019-09-20	0.75	Secretary	email for OFC		
2019-09-23	0.5	Treasurer	cheque writing		
2019-09-23	0.5	Secretary	email, mail,		
2019-09-25	0.5	Secretary	email, mail		
2019-09-25	1.25	Treasurer	cheque writing		
2019-09-28	1	President	insurance		
2019-09-28	1	Treasurer	budget		
2019-09-29	1.5	Treasurer	financials		
2019-09-30	1.5	Treasurer	financials		
2019-09-30	1.75	Secretary	uploading to Wiki		
2019-10-02	1	Secretary	uploading to Wiki		
2019-10-03	0.5	Secretary	email, mail		
2019-10-04	1.25	Secretary	uploading to Wiki		
2019-10-08	0.75	Secretary	email, mail		
2019-10-08	1	Secretary	meeting prep		
2019-10-08	1.5	Secretary	board meeting		
2019-10-08	0.75	Board	meeting logistics with conference calling		
2019-10-08	2.5	Treasurer	financials		
2019-10-09	0.25	Secretary	email		
2019-10-09	0.5	Treasurer	Casino Report		
2019-10-09	1.5	Secretary	board meeting follow-up		
2019-10-09	0.75	Treasurer	Budgeting		
2019-10-10	0.5	Board	AGM planning		
2019-10-10	1	Treasurer	preparing and mailing cheques		
2019-10-10	0.5	Treasurer	year end		
2019-10-10	0.5	Secretary	email, mail		
2019-10-11	4	Board	Casino Report		
2019-10-11	0.5	President	AGM planning		
2019-10-11	2.5	Treasurer	Casino Report		
2019-10-11	1.5	Secretary	Casino Report		
2019-10-12	0.5	Secretary	email, mail		
2019-10-12	0.5	Board	AGM planning		
2019-10-14	0.5	President	Casino Report		
2019-10-14	0.5	Board	AGM planning		
2019-10-15	2.25	Membership Committ	Member binder update		

Date	Pages Printed
2019-09-18	2
2019-09-28	3
2019-09-29	10
2019-09-30	5
2019-10-08	34
2019-10-09	5
2019-10-11	53
2019-10-10	4