

January 5<sup>th</sup>, 2016

SAR Alberta and Provincial SAR Teams

Dear SAR teams:

Thank you for all you do for the people of Alberta, your commitment to your fellow Albertans and the SAR sector is commendable.

We are excited to announce that starting April 1st, 2016 that you, the SAR Teams, will be using D4H reporting for your tasking numbers; there will no longer be a requirement for you to contact the Provincial Operations Center (POC) to acquire same. You will be required to contact the POC to report injuries of your team members so that the OFC on-call officer can be notified.

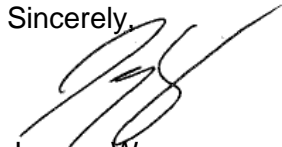
This is a change that many teams have requested for several reasons and will allow someone from the team to begin the creation of the report en-route to the incident. As you all know, the report can be created on mobile devices such as iPhones, tablets or other smart devices.

To summarize; this list outlines contact information for various situations:

- New Event, Exercise or Incident – Begin a new entry in D4H prior to commencing.
- Password recovery and software support – email [support@d4h.org](mailto:support@d4h.org), replies will generally be answered during business hours.
- Policy questions or concerns – Contact Jeremy Wagner, OFC during business hours.
- Data standards or software administration concerns – Contact Kevin McClement, OFC during business hours.
- Injuries during any task should be reported to the POC immediately at 1-866-618-2362.

Please contact the undersigned or Senior Data Analyst – Kevin McClement ([kevin.mcclement@gov.ab.ca](mailto:kevin.mcclement@gov.ab.ca)) if you require any further information or assistance with this.

Sincerely,



Jeremy Wagner  
Assistant Fire Commissioner/SAR Liaison Officer

Attachment(s)  
Search and Rescue D4H Standardization.docx