

# Monthly Time Sheet

Rose Bonertz

Street Address:	Box 2288	Pay Period Start Date:	2017-03-01
Address 2:		Pay Period End Date:	2018-03-31
City, State ZIP:	Pincher Creek, AB T0K 1W0		
Employee:	Rose Bonertz	Employee Phone:	
Manager:	Brett Wuth	Employee Email:	

Day	Date	Regular Hours	Description	Duties	Column1	Total
Saturday	2018-03-03	2.00	Membership	Membership Binder		40.00
Monday	2018-03-05	2.00	Secretary	Drove to town to do uploading		40.00
		2.00	Secretary	Scanning		40.00
		0.60	Treasurer	Met with ATB		12.00
Tuesday	2018-03-06	2.00	Membership	Membership Binder and Joint Rope Rescue Binder		40.00
		2.00	Board	Board Meeting		40.00
Thursday	2018-03-08	3.00	Board	Completed Draft of Minutes		60.00
		1.00	Board	Completed AGM		20.00
		0.50	President	Telephone Conversation with Brett		10.00
Friday	2018-03-09	3.50	Membership	Completed Membership Binder		70.00
	2018-03-13	2.50	Secretary	After Board Meeting Tasks		50.00
Thursday	2018-03-15	1.00	President	Telephone Conversation with Brett		20.00
		2.00	Secretary	Emails, filing		40.00
Saturday	2018-03-17	2.00	Secretary	Facebook, Mountain Radio		40.00
Monday	2018-03-19	4.00	Membership	Membership packages and Search Kits		80.00
Tuesday	2018-03-20	0.75	President	Telephone Conversation with Brett		15.00
		1.50	Treasurer	Roadpost, other payables		30.00
Friday	2018-03-23	2.00	Treasurer	Scanning and uploading invoices and Bank Statements		40.00
Monday	2018-03-26	3.00	Treasurer	Quickbooks		60.00
Tuesday	2018-03-27	2.00	Treasurer	Quickbooks		40.00
Wednesday	2018-03-28	2.00	Membership	Doc 122 in Command post and Membership applications		40.00
Friday	2018-03-30	1.00	President	Telephone Conversation with Brett		20.00
						0.00
				302 Copies @ .08/Copy		24.16
						0.00
						0.00
						0.00

Day	Date	Regular Hours	Description	Duties	Column1	Total
						0.00
						0.00
		<b>42.35</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>871.16</b>
		\$20.00	\$0.00	\$20.00	\$20.00	
		<b>\$847.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$871.16</b>

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Employee Signature

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Manager Signature